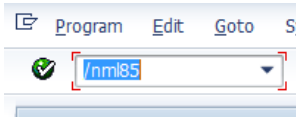


## Confirmation of Service Entry Sheet (SES)

1. Go to ML85 – Release Service Entry Sheet



2. Select Release Code, Purchasing Organization and Purchasing Group and Execute. Alternatively you can key-in Purchase Order No or Entry Sheet.

3. Double click on Entry Sheet Number. Once you have viewed the document, click Set Fin. Entry to close the PO if it is the final service entry sheet. Then click the Green Flag to release the service entry sheet (SES).

Pur. Order	POrg	PGrp	Vendor	Name
Item	Plant	FinEnt	Mat. Grp	Sh. Text
EntrySh.	AccIn	FinEnt	BlkgInd	Sh. Text
Rel.Str.				RelIn
3100000475	1000	UGO	100377	EASYPOLL SOLUTIONS (M) SDN BHD
00010	1UGO		SSS0100	GBK198 - ADDITIONAL ZONING.
1000011141				ADD ZONE FOR GBK198,GBK237
SE/02 WO / Proj	> 0			A Acceptance Required
1000011264				ADD ZONE FOR GBK198 & GBK237
SE/02 WO / Proj	> 0			A Acceptance Required
00020	1UGO		SSS0100	GBK237 - ADDITIONAL ZONING.
1000011142				ADD ZONE FOR GBK198,GBK237
SE/02 WO / Proj	> 0			A Acceptance Required
1000011266				ADD ZONE FOR GBK198 & GBK237
SE/02 WO / Proj	> 0			A Acceptance Required
3100000870	1000	UGO	100416	ENVIROGARE MAINTENANCE SDN BHD
00040	1UGO		SME0800	GBK218:TMN TASIK BIRU: RAS 01
1000018895				GBK218 EM/P006/14
SE/02 WO / Proj	> 0			A Acceptance Required

4. When you display the Entry Sheet, make sure all the entry is in order with sufficient attachment as supporting documents.

Line	D..	Service No.	Short Text	Quantity	Un	Gross Price	Crcy	Net Value	St
10		1003535	REPAIR CHARGES - BORE 150MM-BL...	1	NO	560.00	MYR	560.00	
20		1003547	LUBRIC / GREAS - BORE 150MM-BLO...	1	NO	100.00	MYR	100.00	
30		1003627	TRANSPORT CHARGES -BLOWER RE...	1	TRP	100.00	MYR	100.00	
40		1003559	EPOXY PAINTING - BORE 150MM-BL...	1	LOT	95.00	MYR	95.00	
50		2000082	INST&COM EXIST BLW/MTR-BORE 1...	1	AU	220.00	MYR	220.00	
60		2000082	BEARING SET	1	AU	550.00	MYR	550.00	
70		2000082	STOP RING SET	1	AU	250.00	MYR	250.00	
80		2000082	Z-SEAL	1	AU	75.00	MYR	75.00	